

SAINT PETER'S CHURCH, CLEETHORPES
ANNUAL MEETING OF PARISHIONERS
under Churchwardens (Appointment and Resignation)

Measure 2001

28th April 2024 at 11.00am in the Church

Agenda

1. To elect two Churchwardens for the Parish.

ANNUAL PAROCHIAL CHURCH MEETING

28th April 2024 11.15am in the Church

Agenda

1. Opening Prayer.
2. Receive and accept minutes of the annual meeting held on 30th April 2023.
3. Presentation of annual report on the affairs of the parish during 2023.
4. Matters arising from the report.
5. Tabling of the Electoral Roll.
6. Presentation of the audited accounts of the Parish for the year ended 31st December 2023 and the budget for 2024.
7. Matters arising from the audited accounts for 2023 & budget for 2024.
8. Appoint independent examiner for the year 2024.
9. Brief report on the fabric, goods and ornaments of the church by the Wardens.
10. Election 1 Deanery Synod Member
11. Election of 9 members to serve on the PCC.
12. Election of 2 members to serve on Churches Together N. E. Lincolnshire.
13. The Grace

**Minutes of Annual Meeting of Parishioners held on the
30th April 2023 at St Peters Church, Cleethorpes.**

Present

Reverend Nick Nawrockyi, Rural Dean and Chairman, Christine Caroline CC, Churchwarden, Andrew Longbottom AL, Churchwarden.

Plus 19 members (signed attendees)

Apologies

Joan and Ted Johnson and Kate and David Esmond.

All were welcomed by Reverend Nawrockyi

Item 1 Election of two Churchwardens to serve the Parish

Two nomination for the office of Churchwarden have been received from

Mrs Christine Caroline

Proposed Andrew Longbottom Seconded Carl Leyerzapf

Mr Andrew James Longbottom

Proposed Heather Hammond Seconded

Unanimous.

RESOLUTION Christine Caroline and Andrew Longbottom be elected as Churchwardens for the year.

There being no other nominations both were duly elected to serve as Churchwardens of St Peters Church for the coming year. Meeting closed.

Minutes of Annual Parochial Church Meeting held on the 25th April 2021 at St Peters Church, Cleethorpes.

Present

Reverend Nick Nawrockyi (NN), Rural Dean and Chairman,
Christine Caroline CC, Churchwarden, Andrew Longbottom AL,
Churchwarden.

Plus 19 members (signed attendees)

Apologies

Joan and Ted Johnson and Kate and David Esmond.

Reverend Nawrockyi asked for a proposer and seconder to elect
Tina Dixon as Secretary

Proposed: John Broddle

Seconded: Susan Wheatley-Solley

Passed unanimously.

Item 1 Opening Prayer

Item 2 Minutes of APCM held on the 30th April 2023

RESOLUTION Minutes be received and accepted as a true record.
Unanimous.

Matters Arising

No other matters arising.

Item 3 Annual Report on the Affairs of the Parish during 2022 (copies available to all). Including Church Hall and Community Centre, Mothers Union, Magazine Report, Deanery Synod Report, and Cleethorpes Churches Together.

RESOLUTION this report be received and accepted.
All unanimous

Item 4 Matters Arising from this Report

It was suggested that a report from the Food Pantry be included within the report. Thanks were given to all involved in running the Food Pantry. No further matters arising.

Item 5 Tabling of the Electoral Roll for 2023

84 on roll 15 of which live outside the parish.

Item 6 Presentation of the Audited Accounts of the Parish for the Year Ended 31st December 2022 and the Budget for 2023 (copies available to all)

Item 7 Matters Arising from the Accounts and Budget Accounts were discussed at length:

Income:

Planned Giving AL thanked everyone for their continued Planned Giving, although slightly reducing year on year.

Collections Rising steadily.

PCC Fees St Peters get a set amount from Lincoln Diocese

Concerts A full 3 month season held in 2022, and also again in the coming year 2023. There were also 2 Christmas Concerts

and it is hoped that again in 2023 there will be at least 2 Christmas Concerts.

Restricted shows funds that are restricted and have been given for specific reasons.

This is where the FLOOR was paid from Amend Fund
Rotten floor had to be done £39,000 VAT claimed back at £8,000

After COVID cost of wood had gone up in price by £10,000

Hopefully the new floor will last another 100 years!

Expenditure:

Repairs & Maintenance this includes the cost of the floor repairs as well as other maintenance.

PCC Fees queried, it was explained that weddings are paid direct to the parish office and then onto Lincoln Diocese, also deposits for weddings are taken in advance of weddings and this can show in the amount in the wedding column. Alternatively, Funerals are paid via Funeral Directors to Lincoln Diocese who then pay the parish office.

Suggested fee table be put on display in church porch.

Church Hall

Income:

Grants Lottery Grant – Family ShapeUp – run by Anna Hunter – Tuesdays and Wednesday in hall £10,000 for one year, Anna will apply again when it is due to run out.

Expenditure:

Hall repair costs at £20,000 included a new kitchen, stone and brickwork repairs.

AL went onto say that the All Churches Grant included both the Food Pantry and St Peter's Centre.

Thursday Group is now up and running by Elizabeth Donoghue, this is held every Thursday afternoon.

Volunteers/helpers & leaders £690 – covers any expenses. This all comes out of the lottery Grant.

Question asked:

Do we get a grant for the Food Pantry? The answer is no. NN is going to speak with a gentleman that runs the Foodbank at Old Clee and pass his number on with regards to finding funding.

Last 2 pages show Assets and where monies held. Assets include \$5,500 for Glass Door (Amend Fund)

Organ Fund £10,000 – it was suggested that although there is a substantial amount in the organ fund that this not be used for anything else as in order to keep the order in such good repair all this money would be needed in the future.

Accounts proposed: Chris Caroline Seconded: John Broddle
Unanimous

AL thanked for his hardwork

Budget 2023

Utilities have increased exponentially as have all household utilities. With this in mind the budget shows a deficit.

Steps have been put in place to try and make savings for example the temperature in church had been lowered and some of the lights have been switched off. The utilities are not paid by direct debit which allows us to pay for what we use. After much discussion it has been worked out that there is potentially enough money to pay for one year, after that there would not be enough if they stay as high as they are.

Discussion took place on how this information could be conveyed to the congregation and also the community, perhaps if people knew they could help by giving a little more towards these fast-rising costs. There is potential that if the church is too cold people will stop coming to church, if people are informed of the situation, then they may be more likely to help.

NN said it is time to explore more fundraising activities, and maybe a Stewardship Campaign.

All churches rely on all people putting money on the plate, the best way to do this is with Planned Giving, maybe not everyone is aware of it.

A concerted effort from everyone is needed to see what they can do to keep the church open and do what we want to do.

Number 1 priority is to get a new incumbent in place.

St Peter's is a 'type 2' church and should be aspiring to a 'Type 1'.

Things are changing and clergy are going to have to learn to work differently and together. Some churches need to be helped to grow while unfortunately some churches will have to close. St Peter's needs to grow! A new Rector will help this. If it does not grow there is a big possibility that St Peter's will go bankrupt.

Question asked:

Could the Lincoln Diocese not suspend the paying of Parish Share? NO

St Peter's currently pay a covenant of £7,000, looking at the clergy who are currently 'helping' at St Peter's this would not support them. There are 42 churches and altogether they are paying enough covenant for 4.5 clergy only. The churches are currently relying on national funding, which is to be reviewed in 2026.

We cannot keep 42 churches going, unfortunately churches will have to close.

It was suggested that years ago a leaflet drop took place asking for help, after much discussion it was agreed that this would not be the way to go. If the only time people are approached by the church they are asked for money they are less likely to help.

It is a dilemma not just churches closing but so much heritage of beautiful buildings is being lost. Funds are possibly out there for heritage reasons. Discussion took place.

It was agreed that costs needed to be communicated heating alone will be £25,000. Perhaps a did you know? Raise questions.

Grantscape has been applied for but unfortunately, we have heard this week that we have not been successful. Competition for grants is very high. Elizabeth Donaghue (ED) worked a whole weekend on this Grant.

We have been lucky enough to receive a grant from the following:

- Big Local £100
- Ward Councillors £1,000
- Warm Space £1,000 (Council)

ED is currently looking at applying for a £11,000 grant.

It is suggested that a Friends of St Peter's or something similar be put together, they could look into the building/heritage.

Budget proposed Stuart Hammond Seconded Ian Jones
Unanimous

ITEM 8 Appointment of independent examiner for 2023

AL explained that Velma Rooker is retiring, she has recommended a gentleman called Joseph Mayall. AL has spoken with him and he has agreed to be appointed our independent examiner.

RESOLUTION That Joseph Mayall be appointed as independent examiner of the accounts for 2023.

All: Unanimous

Wages: Smethurst & Buckton Ltd.

ITEM 9 Fabric (copies available to all)

RESOLUTION The Fabric report be received and accepted.

All: Unanimous

ITEM 10 To elect 2 Deanery Synod Member

Resolution Heather Hammond & Christine Caroline to be Deanery Synod Members

All: Unanimous

ITEM 11 To elect 8 members to serve on PCC

Pauline Cobley	Proposed by Andrew Longbottom Seconded by Heather Hammond
Catherine Esmond (Kate)	Proposed by Doreen Hollamby Seconded by Joan Johnson
Doreen Hollamby	Proposed by Jenny Horsfall Seconded by Derek Hopper
Ian Martyn Jones	Proposed by Christine Caroline Seconded by Andrew Longbottom
Jayne Dawson	Proposed by Heather Hammond Seconded by Doreen Hollamby
Leslie Watchorn	Proposed by Ian Jones Seconded by Heather Hammond
Sebastian Turkington	Proposed by Doreen Hollamby Seconded by Christine Caroline
Oliver Kerry	Proposed by Andrew Longbottom Seconded by Christine Caroline

All elected.

NN thanked those who are willing to stand.

RESOLUTION to elect the above to the PCC

Carried unanimously.

2023 PCC

Pauline Cobley, Catherine Esmond, Doreen Hollamby, Ian Jones, Jayne Dawson, Leslie Watchorn, Sebastian Turkington, and Oliver Kerry.

Ex officio members

Christine Caroline, Andrew Longbottom, Heather Hammond.

ITEM 12 To elect 2 members to serve on Churches Together in North East Lincolnshire (CTNEL)

Janet Andrews

John MacNaughton-Jones

All: Unanimous

RESOLUTION To elect the above named to serve on CTNEL

Carried

ITEM 14 Deanery Synod Report (copies available to all)

See Annual report – to be included in annual report going forward and not a separate item.

ITEMS 15 Churches Together Report

See Annual report – to be included in annual report going forward and not a separate item.

Any Other Business

HH said – 2022 has been a difficult year. Lots of people have given their time freely to keep St Peter's Church going.

A BIG THANK YOU TO ALL!

ITEM 16 The Grace

There being no other business the meeting closed.

Dates of next Meeting

Signed:

Date:

Parish Church of St. Peter's, Cleethorpes Annual Report 2023

The PCC

The PCC is a charity exempt from registration with the Charity Commission. All correspondence to be sent to: Parish Office, St Peter's Church Hall, St Peter's Ave, Cleethorpes DN35 8HP.

MISSION STATEMENT

'St Peter's: a beacon to the local community of Cleethorpes, reflecting the light of Christ as a place of welcome, prayer and healing, and in the darkest street shineth the everlasting light.'

BACKGROUND

St. Peter's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent; in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelical, social and ecumenical. It also has maintenance responsibilities for the Church and the Church Hall, St. Peter's Avenue, Cleethorpes.

MEMBERSHIP

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Rector:

(SSM) Rev'd. Dr. Derek Webster (Retired)

Churchwarden:

Mrs Christine Caroline

Churchwarden/Treasurer:

Mr Andrew Longbottom

Representative on Diocesan Synod:

Mrs Chris Caroline

Representatives on Deanery Synod:

Mrs Chris Caroline

Mrs Heather Hammond

Elected PCC Members:

Mrs Heather Hammond

Mrs Jayne Dawson

Mr Ian Jones

Mrs Doreen Hollamby

Mr Oliver Kerry

Mrs Kate Esmond

Mr Sebastian Turkington

Mr Leslie Whatchorn

COMMITTEES

The PCC operates through a number of committees, which meet between full meetings of the PCC.

STANDING COMMITTEE

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to directions given by the council.

FINANCE COMMITTEE

Oversees the general financial dimension of the work of St Peter's by monitoring income and expenditure, budgeting and coordinating the annual review of the money received through planned giving. It monitors major capital expenditure and advises the PCC accordingly. St. Peter's Parochial Church Council holds accounts with Lloyds, HSBC and the CBF Fund. The independent examiner is Joseph Mayall FMAAT.

MAGAZINE COMMITTEE

Oversees the production, finance and distribution of the 'Parish News' magazine.

CHURCH HALL COMMITTEE

Attends to all matters relating to the Church Hall.

FUNDING COMMITTEE

This meets on an ad hoc basis to arrange events for fundraising for the A-Mend project.

CHURCH ATTENDANCE

There are 83 parishioners on the new Church Electoral Roll, of whom 14 are not resident in the parish. The pattern of worship on a normal Sunday is Eucharist based for the 10.00 a.m. service with approximately 40 communicants.

CHURCH REVIEW OF THE YEAR

The Annual Parochial Church Meeting is held every year by the end of April. Services carried on the same as the end of last year. The Rural Dean has found cover for all our Services throughout the year. To try and keep the congregation involved, the weekly sheet and the magazine is still being emailed to everyone and printed. **Easter Day**, 70 attended the Easter services. **Summer Concerts** had a very successful year and now back to normal. With 3 Concerts took place leading up to Christmas also. **Harvest Festival** services took place on 24th September 2023. In November the Rural Dean led our Civic Service for **Remembrance Sunday** in Church. **Christmas**, 18 attended the Christmas services. The full **PCC** met on 10 occasions during the year with an average attendance of 60%, all meetings were held in the Church Hall. The **Standing Committee** continued to work between meetings and reported to the full PCC. **Baptisms/Weddings/Funerals** 11 baptism services were held this year, with 11 children being baptised. There were 4 Weddings this year. The number of Funerals taken in church was 18 and our Clergy conducted 2 Funerals at the Crematorium. 8 Interment of Ashes took place in the Church grounds. We continue to be grateful for the continuing services of our Lay Ministry team of Chris Caroline, and Jayne Dawson. The **Baptism** arrangements continue to be organised by the Parish Office at present. We are seeking baptism stewards to assist at services.

CHURCHWARDENS REPORT

Maintenance During the storms in February 2022 the stone cross (West end) at the top came down damaging roof and gutter sections before breaking up on the ground. The damaged sections have been repaired and covered by the insurance policy in 2022. The stone cross has been replaced by a new one and refitted in place, again covered by the insurance policy. On the Church tower repairs to the wooden louvers (all four sides) was carried out. To do this work a Cherry Picker was hired, the opportunity was taken to prune the tree branches overhanging the Church.

FINANCE

Planned Giving totalled £17159. Thank you to those who increased their giving during another difficult year. We recovered £5620 Gift Aid on planned giving and collections received during 2023. The advertisements in the Parish News are used to offset the cost of the copier and are therefore shown in the copier income (£1719).

Financial Procedures

The Parish Treasurer administered finances on a short-term basis within the Budget approved by the PCC. Investment policy was to use an ethical approach to maximise returns on our Funds. The AAA rated Central Board of Finance of the Church of England invested longer-term cash on our behalf, producing a much reduced average 0.505% interest. A further £100 per quarter was invested with the Church Repair Society for the Diocese of Lincoln, attracting 4.90% interest. For convenience, day-to-day income and expenditure were controlled using a Current Account with Lloyds Bank PLC St Peter's Avenue Cleethorpes, which received no interest but which

attracted no charges. The HSBC account started charging £5 per month for this account (used for regular givers). Payments of Covenant giving were reviewed at each PCC meeting. Our policy on Reserves was to maintain Funds to cover moderate unexpected expenses; on 31 December 2023, current unrestricted and designated assets were equivalent to about 8 months' expenditure. The year's accounts were approved by the Independent Examiner, Mr Joseph Mayhall, 5 Simons Place, Cleethorpes, DN35 7UT

Employment

Four posts were filled by salaried staff during 2023:

- Parish Administrator
- Hall Caretaker (Left in March)
- Church Cleaner
- Hall Cleaner

CHARITABLE DONATIONS

Charitable Donations from were made to:

Material gifts were sent to: Church Hall Food Larder.

MOTHERS' UNION IN ST. PETER'S

We did get to meet each other for our meetings together on the 1st Wednesday of each month at our 10 o'clock Communion Service during 2023. Not many of us were able to attend but nevertheless for those of us who did it was fellowship and unity together. There were no get togethers with other Branches in our Deaneries this year because our other Branches were suffering, the same as us, with a lack of members who would have been able to attend. Towards the end of the year I made the decision that I was going to resign my position as Leader St. Peter's Branch here in Cleethorpes. As there was nobody else who

could take on this position the sad realisation was that the Branch would have to close. Last year we had to cancel our Cluster Carol Service because of the weather and a flood in the Avenue, we had already offered to host this years and hope that the weather would be kind to us. We decided that this would be our final Service together with everyone else, and make it something special. What I didn't know then though, was that Waltham, Caistor and Grimsby Minster were also closing their Branches at the end of 2023 also. Well we did hold our Carol Service and it was a wonderful time together. Revd Judy McMann led us and made the Service very special and our organist raised the roof for us. We all sang our hearts out and had a glorious afternoon at which we all said our goodbyes and with not just a few tears being shed. We did though still make the Christingles for the Service on Christmas Eve.

Heather Hammond

MAGAZINE REPORT

We have co-edited the Parish Magazine since 2010 and take it in turns to prepare the 10 issues each year; 350 copies usually are printed, thanks to Tina, and the magazine can also be found on the church website and on the church Facebook page. During COVID we created an email list of parishioners to receive a colour pdf version of the magazine. This has continued and over 80 individuals and schools now receive their copy via email. These recipients include ex parishioners who retain an interest in St Peter's Cleethorpes. The magazine is free thanks to the nine/ten local advertisers. Please consider using their services. The fact that we have a free magazine also prompts the occasional donation to church funds. Thanks

go to the team of 10 who usually deliver each issue to individual households, to local schools and local businesses in Cleethorpes. The magazine can be found in some cafes too. The editors are grateful to congregation members who proofread the magazine before printing. We are fortunate to have two church-based sources of material suitable for parish magazines but we particularly welcome contributions from all our readers and reports on events happening in church. We would be more than happy if we could fill the pages with locally sourced articles. We also thank Nick, our Rural Dean, for contributing a front page letter during the interregnum.

Joan Johnson & Kate Esmond

SAFEGUARDING REPORT

Criminal Record checks are required by individuals who hold certain roles within St Peter's, including all those elected to the Parochial Church Council. These are done by the Government's Disclosure and Barring Service and are managed at St Peter's by the Safeguarding Officer on behalf of the Diocese. DBS certificates were renewed every five years, but this has reduced to each three years. During 2023 three DBS checks were undertaken for role holders. In addition, there is a requirement for those holding office and certain volunteers to undertake safeguarding training. The Church of England is intensifying its efforts to ensure that this happens. Our present PCC all have satisfactory enhanced DBS checks and are in the process of undertaking safeguarding training. Any new PCC electees are required to have a DBS check and take safeguarding training. Volunteers will also be required to undertake Safeguarding Training.

Another requirement by the C of E is "Safer Recruitment" which means enabling the Parish to ensure that people doing tasks are the right folk for that task. This will involve role descriptions (checking that the task is clearly described and agreed) and paperwork/record keeping so the Parish knows who is involved in each task/activity. Watch this space!! In July there was an incident during a 10am Service which required the attention of the Diocesan Safeguarding Officer as well as the Police. The Diocesan Safeguarding Officer concluded that the incident was handled as well as possible in the circumstances and reminded us that the "the safety and wellbeing of the congregation is always paramount". It is also a reminder that safeguarding is everyone's responsibility.

Kate Esmond Safeguarding Officer

CLEETHORPES CHURCHES TOGETHER (CCWT)

In January 2023, CCWT observed the Week of Prayer for Christian Unity. A short meeting was held each morning throughout the week in various churches including St Peter's and St Francis (Anglican), St Andrews (Methodist), and Corpus Christi (Roman Catholic). Since then, due to the serious illness of our chairman and other leaders, and on-going problems in most churches involved, we have been unable to meet regularly and our previous joint ventures (e.g. Walk of Witness) could not happen in Cleethorpes. Although all the above seems negative, I must stress that our umbrella group Churches Together in North East Lincolnshire (CTNEL) is thriving with a prayer meeting on the 10th of each month. There are encouraging signs of increasing co-operation between churches and their clergy in the area. As stated last year, Janet was to

retire and John is unable to continue. However, the question of representatives is no longer applicable.

Janet Andrews and John Macnaughton-Jones

DEANERY SYNOD REPORT

At our meetings (1 had to be cancelled because of the very cold weather conditions) during 2023 the main topic has been Time of Change Together and this has really been what has taken up most of the time we have spent together. At one of the meetings we had an election to make the Uniting of Haverstoe Deanery, and Grimsby and Cleethorpes Deanery into one body. Almost everyone agreed, but with a few abstentions. We spent much time talking about what type of Church each one would aspire to be. This really has taken up a lot of discussion time. Then towards the end of the year we heard that The Rural Dean, Revd Nick Nawrockyi was leaving to take up a new position in Lincoln and we all wished him well. We shall of course still be carrying on with our exciting Times of Change Together with our New Rural Dean and elected officers of our Deanery.

Heather Hammond and Christine Caroline

CHURCH HALL AND COMMUNITY CENTRE

The Church Hall and Community Centre continues to provide a valuable social centre for the people of Cleethorpes. The regular venue users are the Brownies and Rainbows, The Friday Morning Coffee Group with a Bric-a-Brac table (which is going from strength to strength), Class Act (one of the area's leading youth theatre groups), A & M Dance, Sewing Group, Crowhill Neighbourhood Watch Bingo, Meetings and bookings for Birthday Parties, Wedding Celebrations and Wakes. The

Food Pantry continues to provide food on a Monday morning. On a Thursday afternoon group has been running over a year and is proving very popular. The upper room is now being used for storage. It is reported for information that the statutory safety checks were carried out from January 2023. Elite Security has undertaken the fire alarm and intruder maintenance in May and November. We are satisfied that the PCC has met its obligation to inspect the building daily, weekly, monthly and annually as required by the Public Assembly Licence as being satisfactory for Church Halls. After the Hall Caretaker left the PCC decided to manage without one to save on costs ie:- Heating. The role is covered by PCC members.

Maintenance.

The boiler was serviced in September.

FOOD PANTRY

We class ourselves as a food pantry rather than a food bank as we are nothing like as large as We Are One or ROCK or others of that size. However we do have upwards of 50 people who are reliant on us. Similarly we are very reliant, and extremely grateful to, our sponsors and supporters without whom we simply would not exist.

We've also had a £1,000 donation from the Humberston Lions. We're extremely grateful. These are of course one off donations and we do not forget that we have supporters who contribute every month to us and to them we are eternally grateful. It's important to realise that cash donations are equally as important as food especially in these hard times. At the moment we regularly have to top up our supplies ourselves and a delivery to do that is

normally several hundred pounds. We would also like to thank the local Co-op and Sainsbury's for letting us take the food donated by their respective customers and a very special thank you to Tesco's community support team (Jenny and Kath) who not only provide us with food donations but help us on the day by providing coffees and top up parcels for the homeless. We are open every Monday, except Bank Holidays, between 10 and 11.

Ian Jones